

Barrington Hills Park District
364 Bateman Road, Barrington, IL 60010
Board of Commissioners
Park Board Meeting Minutes
October 8, 2025

Commissioners Present: Jessica Underwood, Lois Haubold, Steve Allen, Jill Zubak, Drew McMahon

Visitors: Sara Lawson, Deb Gallagher, Jan Nestrud, Danny Lawson

Jessica Underwood called the meeting to order at 6:00 p.m.

Public Comments: None

Motions

Motion to approve the September Meeting Minutes was made by Jessica Underwood and seconded by Jill Zubak.

5 ayes 0 nays 0 abstain 0 absent

Motion Passes

Motion to approve the August – September 2025 Financial Report was made by Jill Zubak and seconded by Steven Allen.

5 ayes 0 nays 0 abstain 0 absent

Motion Passes

Motion to approve the reassignment of Commissioner positions of Drew Mahon now as Secretary and Steven Allen now as Treasurer was made by Jessica Underwood and seconded by Jill Zubak.

5 ayes 0 nays 0 abstain 0 absent

Motion Passes

Motion to approve the Truth in Taxation Resolution for 2025 at the 4.9 % tax rate was made by Jessica Underwood and seconded by Jill Zubak.

5 ayes 0 nays 0 abstain 0 absent

Motion Passes

Motion to approve the rental facility fees for 2026 was made by Jill Zubak and seconded by Jessica Underwood.

5 ayes 0 nays 0 abstain 0 absent

Motion Passes

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Motion to approve the 2025 facility rentals at the 2025 rental rates and the 2026 rentals based on the 2026 revised rental rates was made by Jill Zubak and seconded by Jessica Underwood.

5 ayes 0 nays 0 abstain 0 absent

Motion Passes

Motion to go into closed session to discuss employee matters was made by Jessica Underwood and seconded by Jill Zubak.

5 ayes 0 nays 0 abstain 0 absent

Motion Passes

Motion to adjourn at 7:25 p.m. was made by Jessica Underwood and seconded by Jill Zubak.

5 ayes 0 nays 0 abstain 0 absent

Motion Passes

Commissioner's Discussion:

Jessica requested the Treasurer provide an itemized list for expenses and income instead of a cash distribution report.

Several rental applications were submitted by the Riding Club of Barrington.

Equestrian grants may be available to purchase mow for the Indoor Arena; a new sprinkler system pump; and a mower implement costing approximately \$4500 to cut grass under fences more efficiently while not damaging the fence posts. Lois will investigate grant details.

Jill reported on the status of the General liability insurance for the Park District. Jill met with the district's insurance agent and the while a payment plan may be available it would require financing at current interest rates. Jill will continue looking into the policy renewals with IParks representatives and report back to the board.

Deb Gallagher reported that the patio can be installed at any time when the ground is stable. There will be no extra areas installed, such as an area for a band. The Clubs do not agree to pay for future maintenance costs. Since the Park Board requires this to be part of the patio agreement, the project will be put on hold at this time. Deb will investigate maintenance costs.

Discussion for the Residents Benefits Resolution will be postponed until next month.

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The efficiency report was reviewed to see where maintenance and services expenses can be cut. Jessical will get quotes on snowplowing and salting services, and Kim will place several services such as porta-potties, garbage pick-up and water delivery on hold or at less frequency during the winter .

Respectfully submitted,

Drew McMahan

Secretary