

**BARRINGTON HILLS PARK DISTRICT**  
**P.O. Box 1393 - Barrington, IL 60011**  
**Board of Commissioner**  
**Park Board Meeting Minutes for July 20, 2017**

Dennis Kelly called meeting to order at 7:00 p.m.

Commissioners present: Maureen Crump, Dennis Kelly, Jessica Underwood, Steven Allen, John Rosene

Staff present: Kim Keper

Also present: Ginger Underwood

**Motions:**

Motion to approve the June 12, 2017 Park Board Minutes upon correcting the vote tally on the following motion:

“Motion to prohibit the use of the Park District’s tractor for any other purpose other than maintaining Park District property unless approved in advance by the Park Board and to only those operators authorized by the Park Board was made by Steven Allen and seconded by Maureen Crump.” The corrected tally is:

3 ayes, 1 nays, 1 absent

Motion was made by Dennis Kelly and seconded by John Rosene.

4 ayes                      0 nays                      1 absent

Motion to approve the minutes of the June 26, 2017 Special Meeting was made by Dennis Kelly and seconded by John Rosene.

4 ayes                      0 nays                      1 absent

Motion to approve the June 2017 Treasurer’s Report was made by John Rosene and seconded by Dennis Kelly.

4 ayes                      0 nays                      1 absent

Motion to authorize the budget of \$3,500.00 for the Hills are Alive was made by Dennis Kelly and seconded by John Rosene.

5 ayes                      0 nays                      0 absent

Motion to authorize the trainer applications for Ellen Solkup, Lindsay Jauch, Jennifer Rousseau, Katlyn McMorris, Megan West, Beth Contos, Pony Club’s 2 badges, and Janae Dyson was made by Dennis Kelly and seconded by John Rosene.

5 ayes                      0 nays                      0 absent

Motion to authorize the trainer applications for Jessica Underwood was made by John Rosene and seconded by Steven Allen.

4 ayes                      0 nays                      1 recusal (Jessica Underwood)



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The Board went into closed session at 8:55 p.m. and concluded the session at 9:30 p.m.

### **Commissioners' Discussion**

The Park Board reviewed, discussed and approved the minutes and the treasurer report.

Dennis Kelly reported on the work that will begin on July 20, 2017 for resurfacing the tennis courts. Bode Tree Company is clearing any old stumps that have re-sprouted before work begins.

Plans for the Hills are Alive event to be held August 13, 2017, were discussed.

Kim Keper gave an administrative summary including maintenance items completed and others that need attention, including: A new water cooler is needed for the barn aisle-way, Kim Keper will look into Costco as a possible supplier; the arena light switch that doesn't stay on longer than 30 minutes, Dave Bond will adjust the timer; the brush pile at the dog kennel building is scheduled to be taken away by Bode Tree Care.

Steven Allen reported on the July Advisory Committee (AC) Meeting:

- The AC requested Kim Keper take minutes at their monthly committee meeting. The Park Board discussed their request and recommends the AC appoint a new member that is willing to take the minutes.
- Pony Club fences have been left out for the public's use, resolving the request to purchase new jumps.
- Stall doors still need adjustments.

The board directed Kim Keper that if she receives a report of someone breaking the rules she should not contact the alleged rule breaker but should only report it to the board for their review and action.

Maureen Crump learned that our Use Ordinance needs revision after her conversation with the Village of Barrington Hills. The Park District needs to secure an intergovernmental agreement between the Park District and the Village of Barrington Hills Police Department in order for the police to assist the district in enforcing the ordinance.

Determining how to best access *Quick Books* accounting software, whether online or via the desktop version in conjunction with *Go to my Computer*, needs further investigation.

The commissioners reviewed and updated the 2018 rental fees for the cooperative

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partners. The revised rates will be sent to the Advisory Committee for their input.

Parking issues during rentals should be placed on the August park board agenda.

There was a discussion about the Pony Club's Horse Trials 2017 rental agreement and whether or not the club's security deposit should be should forfeited because the club did not abide by the agreed upon dates of use for the indoor arena. A letter will be sent to the FRVPC regarding this issue.

Dennis Kelly is working out an agreement with the FRVPC for the tractor usage charges due.

Trainer registrations were reviewed.

Ginger Underwood requested to change her Ignite the Night rental request so that if it rains during the event, they will need the indoor arena to store heavy tables until Monday at Noon. If the weather is clear they will need the indoor arena until noon on Sunday.

There was a discussion concerning the issues of enacting User Fees at the Riding Center.

Link for the Horsemen's Council of Illinois survey should be posted on Facebook and other media.

Respectfully Submitted,  
Kim Keper