

BARRINGTON HILLS PARK DISTRICT
P.O. Box 1393 - Barrington, IL 60011
Board of Commissioner
Park Board Meeting Minutes for September 12, 2016

Fred McMorris called meeting to order at 6:09 p.m.

Commissioners present were:

Fred McMorris, President; Maureen Crump, Vice President; Dennis Kelly, Treasurer; Steven Allen

Absent: John Rosene

Visitors: Jean Maddrell

Also present: Rosemary Nero, Kim Keper

Motions:

Motion to approve the August 8, 2016 Park Board minutes was made by Steven Allen and seconded by Dennis Kelly.

4 ayes 0 nays 1 absent

Approval of the August 2016 Treasurer Report will be deferred to the September Board Meeting because of a computer laptop malfunction.

Motion to approve the August 22, 2016 Special Park Board Meeting minutes was made by Steven Allen and seconded by Dennis Kelly.

4 ayes 0 nays 1 absent

Motion to approve seeking sponsors and volunteers for the BraveHearts event was made by Dennis Kelly and seconded by Steven Allen.

4 ayes 0 nays 1 absent

Motion to approve renting the meeting room to Citizens for Conservation for the Childrens Reptile Program on Nov. 12 was made by Dennis Kelly and seconded by Steven Allen.

4 ayes 0 nays 1 absent

Motion to approve the Riding Center Trainer Application for Katlyn McMorris was made by Dennis Kelly and seconded by Steven Allen.

3 ayes 0 nays 1 absent 1 abstention (Fred McMorris)

Motion to approve the following: Trainers must submit complete application, payment of fees and proof of insurance. Once this is received the Trainer

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Package must be approved by the Park Board Commissioners. Trainers may not train until all steps of application have been completed. Trainer applications may be rejected or cancelled at any time for any reason as deemed by the Board of Commissioners. Motion was made by Maureen Crump with no seconds, Motion Failed

Motion to approve continuing the discussion on Park District Foundations at the October 10, 2016 Board Meeting was made Dennis Kelly and seconded by Steven Allen.

4 ayes 0nays 1 absent

Motion to approve the purchase of a new laptop computer for Rosemary Nero with the cost not to exceed \$2,900 was made by Fred McMorris and seconded by Dennis Kelly.

4 ayes 0nays 1 absent

Motion to approve entrusting Dennis Kelly to check the references of two Roofing Contractors for the Riding Center roof replacement work was made by Dennis Kelly and seconded by Steven Allen.

4 ayes 0nays 1 absent

Motion to adjourn the meeting at 8:25 p.m. was made by Steven Allen and seconded by Dennis Kelly.

5 ayes 0 nays 0 absent

Commissioners' Discussion:

There was discussion about setting up a Foundation for the Park District including the legal and organizational requirements, costs, and the type of work a Foundation can perform. Further discussion will be scheduled for the October 10th Board meeting. Rosemary Nero will check with the District's accountant about the costs and procedures for filing for 501c3 status for a Foundation.

Dennis presented the roof replacement bids received from seven contractors and suggested to the Board that he check the references of two contractors and talk with each contractor before making the final decision. A special meeting will be called to review and finalize the decision.

Fred summarized his meeting with Mike Puffer about the type and quantity of sand that should be added to the outdoor arena. Maureen Crump presented a sample of footing that she rode on and thought was exceptional footing. The sample will be taken to Mike Puffer for analysis and costing.

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Dennis Kelly presented the quote he received to demolish the Hunt house, garage and kennels, costing approximately, \$13,500 to \$14,000. Additional costs to be looked into include remove and/or relocate the electric, gas and water lines. Also, permits to do the work will need to be factored into the total cost.

Maureen Crump and Dennis Kelly will continue organizing the BraveHearts event to be held at the Riding Center on September 27.

User Fees in general were discussed as well as the difference between in and out of district costs.

The Use Ordinance should be back from the District's lawyer for the December Board meeting and once it is returned the Board will vote on whether to put it into effect. Use Ordinance discussion should be kept of the agenda for next month.

The revised rental manual will be put on the October Board meeting agenda.

Trainer Calendar and arena scheduling issues as conveyed by the Advisory Committee were discussed and it was suggested to invite the trainers to a Board Meeting to get their input on the calendar and other issues.

Maureen Crump proposed adding a third employee, it was suggested that job descriptions need to be written for each current employee.

Fred said there is an opportunity to buy the shavings from the Pony Club. Fred will find out the cost for the shavings.

Respectfully Submitted,
Kim Keper and Rosemary Nero